

**James Campbell High School Band Boosters
Executive Board Meeting Minutes**

**Wednesday, May 13, 2020 6:30pm.
Via Zoom**

Present:	Matthew Yamada, Band Director	Lynette Petty, Color Guard Advisor
	Noel Gruver, President	Heather Morgan
	Kathy Higashionna, Vice President	Abby Rosacia
	Jaci Tamura, Treasurer	Jason Higashionna
	Nancy Lord, Secretary	Barbara Valona

Meeting Called to order at 6:32pm.

Board accepted the new board members as voted for school year 2020-2022. Newly elected officers are as follows:

Jason Higashionna, President
Heather Morgan, Vice President
Barbara Valona, Band Support Chair
Abby Rosacia, Treasurer
Nancy Lord, Secretary (will continue her term through the upcoming school year)

Former board members will forward information regarding transfer of power, contacts, documentation, and a time line guide. Need to contact Bank of Hawaii to change authorized signers, PayPal accounts, and incorporation paperwork. Fiscal year begins in July and ends in June.

Board decided to continue to use Charms for finance for another year, to make the transition smoother. Jaci suggested following the training videos that Charms provides.

Jaci stated she is addressing student's financial accounts to determine which seniors owe and who should be refunded their credit balances.

Board discussed the possibility of participating in the 2021 Independence Day Parade. They have been informed that we will be allowed to transfer the \$1500 payment made from Band Boosters for 2020 Parade, to be applied to 2021 Parade, if we wish to participate. Jason will address any parents who are dissatisfied with not receiving their entire trip payments refunded and he will reach out to Seawind Travel as a good will gesture.

Matthew Yamada stated Vice Principal McCorkle recommended that he should not purchase a marching show yet, as decisions have not yet been made regarding school extra curricular activities. Mr. Yamada said we must wait and see, we may just have pep band instead, but no final decisions have been decided. It was recommended that we reach out to incoming freshman and either hold a virtual meeting or send an email to keep them in the loop. We could possibly gather uniform sizes for them to have a pep band uniform. Mr. Yamada will forward freshman email addresses.

Jaci and Kathy will give Abby a specific computer with the financial data. Noel will explain how to send mass emails and how to set up volunteer sign-ups.

Jason has ordered medallions for the seniors, which will be mailed to their homes. He displayed a photo of the medallion to the board. He offered to personally fund a banner to be

designed and hung on Fort Weaver Road displaying a photo of the senior band members. Abby offered to design it.

Lynette Petty stated that seniors who paid for their Winter Guard uniforms will be refunded their money. Lynette will communicate with Jaci as to which students this involves. Jaci will reimburse Shane Eguchi, who funded the Drumline uniforms.

Board will hold another meeting in the near future to discuss a timeline and how we can best plan and prepare under the current circumstances.

Meeting adjourned at 7:52pm.