

**James Campbell High School Band Boosters
Executive Board Meeting Minutes**

Wednesday, August 5, 2020 6:30pm.

Via Google Meet

Present:	Matthew Yamada, Band Director	Barbara Valona, Band Support
	Scott Eriksen, Band Instructor	Abby Rosacia, Treasurer
	Jason Higashionna, President	Kathy Higashionna
	Heather Morgan, Vice President	Nancy Lord, Secretary

Meeting called to order at 6:34pm.

Board discussed process of Band parents joining Band Boosters and associated dues. Mr. Eriksen stated we have approximately 140-150 students signed up for Marching Band and 180 for Concert/Symphonic Band. Mr. Yamada stated we have a few new students who have signed up for Band also.

Board discussed the announcement that football season will begin January 2021. Marching Band will continue to practice drills and teach newbies marching instruction. Must keep students prepared and interested in Marching Band for next season (Fall 2021). Also prepare for Pep Band and possibly work on a field performance.

Need to have new incoming band members fill out form with info to gain access to Charms and verify info for returnees.

Mr. Eriksen confirmed that his school email is now active. scott.eriksen@campbell.k12.hi.us

Boosters would like to send out a letter to parents updating them on our plans. Mr. Yamada will provide email addresses or forward the letter himself to parents.

Heather stated she has 5 volunteers for sewing masks and bell covers and another 3 will help with cutting and prep. Mr. Yamada will let Heather know when he has more information on this.

Jason will contact Theresa and Courtney regarding appropriating leftover fundraising funds.

Abby has purchased our premium website at \$294.69 for 2 years. Heather and her husband have offered to pay for this. We are not allowed to use the school logo on the website, but may be able to use "C" logo or possibly put it out to students to design. Abby still needs Google account password and PayPal info. Kathy will have Jaci forward info. Abby and Jaci need to switch over banking info also. Abby stated she would be willing to manage an Instagram and Twitter account also. Board concerned this could be overwhelming and possibly may enlist parent help with these. Band Boosters does have a Facebook account, but it can only be seen by members.

Board decided to take over the reed sales and distribution. Mr. Yamada will advise on type and amount needed to keep a sufficient stock on hand. Students will be able to purchase through an online virtual store on Charms and Boosters will distribute on designated days. Abby will set up a link on our new Boosters webpage to access Charms to purchase these and any other needed supplies.

Budget needs to be planned for upcoming school year. Jaci needs to assist Abby with this.

Band Directors will send invoices for music orders to Jason for payment.

If school goes completely virtual, directors may need parent help with instrument pick up or delivery. May also need help after in school rehearsals with sanitizing and assisting students. They will keep board updated on needs as necessary. Directors will also request sanitizing product donations from parents.

Meeting adjourned at 7:45pm.

Next Board Meeting is scheduled for Wednesday, August 26, 2020 at 6:30pm.