



JCHS BAND BOOSTERS, INC.

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**James Campbell High School Band Boosters
Executive Board Meeting Minutes**

Wednesday, October 21, 2020 6:30pm.

Via Zoom

Present: Matthew Yamada, Band Director Lynette Petty, Color Guard Advisor
Heather Morgan, Vice President Nancy Lord, Secretary
Barbara Valona, Band Support

Meeting called to order at 6:33pm.

Matt stated that he may be requesting funds to purchase a lei or gift card, or school hat or shirt for man who is assisting band, who is also a former alumni. He will request it through the school first and if they refuse, he will bring it to the Boosters for funding. He also stated that the purchase order for the bell cover material has been approved. However, the earliest they would be needed would be January, so there is no rush at this point.

Barb discussed the virtual Christmas craft fair and her conversation with Lisa Andrade from last week. We must decide whether to charge vendors a fee, if so how much. Heather stated she feels \$10/vendor is fair to request. Barb agreed that we should still at least charge a small fee. Vendors would be responsible for getting their product to the customers. Vendors would need to provide a link to their selling website. Board also discussed offering the donated items leftover from the canceled Bingo event for sale on the website at the same time as virtual craft fair. Even if the 30 items sell for half price, band could still make over \$1,000 in profit. Need to discuss with Abby the best way to do this, also how to handle payments (PayPal), as well as how to mark items as sold, to eliminate duplicate sales. Most donations are gifts cards, which are easily distributed by mail, but will need to determine how to ship larger products to purchasers. We would begin online sales on the weekend before Black Friday, and promote the event the week before. We would need to get approval to hang banners on fence at school and at Boys & Girls Club. Also would like to advertise event on school Facebook, Instagram, etc. Would like to promote event as a way to help our community and to help support our local small businesses. Heather suggested having Kurt Fevella put it on his blast. Lisa has the letters ready to go out to vendors, just need to finalize dates and fees. Need to look into whether the hotel stays, Body Fit, Germaine's Luau are still operating. Holding this craft fair will help solidify vendors participation in next year's fair. Heather requested that Matt schedule next year's craft fair with administration to be held in the gym, on the Saturday before Black Friday 2021, if possible. Boosters will need to pay the gym event fee to school. Barb asked Matt if we could store leftover pasta, sauce, dressings in the band room for now. He agreed. Lisa would like them out of her house for space reasons. It was suggested that later on we could hold a movie night and spaghetti supper for the band kids to use the products. Several cases of donated water are to be used for the band students at school also.

Barb will contact Lisa to find out what day she would be available to discuss plans further. Would also like Abby to attend to discuss website details. Heather will invite Abby and Jason and others when a possible meeting date is confirmed.

Meeting adjourned at 6:57pm.