



**JCHS BAND BOOSTERS, INC.**  
91-980 North Road, Ewa Beach, HI 96706

**JAMES CAMPBELL HIGH SCHOOL BAND BOOSTERS  
EXECUTIVE BOARD MEETING MINUTES**

Present: Reina Angelo-Kukar, Vice-President                      Andy Valencia, Chair Support  
          Connor Weiss, Treasure                                      Nancy Lord, Media Coordinator  
          Malia Gonsalves, Band Support                            Cindy Sparks, Secretary

Monday, August 29, 2022 6:30pm at Kamakana Ali'i; meeting called to order at 6:34pm

1. Welcome – Call to order and report that President, Ms. Delia Clark is available electronically for today's session.
2. Executive Board Reports:
  - a. President Report: Pass
  - b. VP Report: Pass
  - c. Secretary Report: Pass
  - d. Treasurer Report: Still need to meet with executive board members at Bank of Hawaii, Pearl Ridge Mall.
    - i. **MOTION:** Andy Motioned to have Cindy Sparks, the Secretary, added to the bank account authorized user list, along Delia, Conor, Reina, at will meet at 3pm WED, 07 SEP at Pearl Ridge Mall Bank of Hawaii.
      1. Conor Seconds
      2. All in favor - 8; All Opposed – 0
      3. Motion Passed
    - ii. **ACTION:** Need to confirm receipt of financial records, checkbook, bankcard, and computer from Jason, need by-laws
3. Old Business
  - a. Delia worked with the Band Directors to expand band-stand area for Band and Color Guard
  - b. **ACTION:** Request Delia to work with band directors to consider having the color guard staff to support color guard students during events
  - c. Malia organized a bento for 03 SAT at \$6 per bento with forms distributed the Monday prior, and due by the Wednesday prior to 03 SAT; also lined up a food donation from Silva Store (Chili, rice, hotdogs) for homecoming night; will need to have an additional 3 volunteers for serving portions.
4. New Business
  - a. **MOTION:** Reina motioned to reimburse the band directors for 8 packs of 36 orange microfiber towels that were purchased for \$16 per pack, with the intent to provide them to students and parents.
    - i. Malia Seconds
    - ii. All in favor - 8; All Opposed – 0
    - iii. Motion Passed

- b. **ACTION:** Reina will follow up with Cathy Silva to investigate if the band can sell the orange towels during event to spectators
- c. Delia was researching options for a food truck to come to the football games for concessions.

5. Committee Reports:

- a. Communications Committee (Delia) - Pass
- b. Fundraising Committee (All)
  - i. **MOTION:** Conor motioned to projecting next parent meeting for 14 SEP at 6pm pending survey results, in the band room with a focus on fundraised. Delia will work with Malia to formulate structured meeting topics.
    - 1. Cindy seconds
    - 2. All in Favor – 5; All Opposed - 1
    - 3. Motion Passed
- c. Volunteer Committee (Reina)
  - i. Reina used sign-ups genius to solicit volunteers, but not all positions were filled by volunteer parents
    - 1. Cindy recommended pushing out the signup genius more frequently to encourage parents to sign up
    - 2. Anticipate three busses for each event and one dedicated chaperone for each bus
    - 3. Need to clarify the check in and check out protocol for students at the band room
- d. Uniform Committee (Delia) - Pass
- e. Party Planning Committee (Malia) - Pass

6. Announcements, Next Meeting Date, Adjournment

- a. Next meeting: September 12th, 6:30 pm, at Kamakana Ali'I
- b. Meeting adjourned at 7:41pm