

**James Campbell High School Band Boosters  
Executive Board Meeting Minutes**

**Wednesday, August 26, 2020 6:30pm.**

**Via Google Meet**

Present:	Matthew Yamada, Band Director	Barbara Valona, Band Support
	Scott Eriksen, Band Director	Abby Rosacia, Treasurer
	Jason Higashionna, President	Lynette Petty, Color Guard Advisor
	Heather Morgan, Vice President	Nancy Lord, Secretary

Meeting called to order at 6:32pm.

Matt and Scott stated that instrument distribution will begin next week and will continue a week or two after. Information will be sent out to students tomorrow explaining pick up dates and procedures. Directors will send out welcome letter to all band students on Friday. They will include the Foodland donation flyer. Abby will also post the flyer on our website. Board agreed to inform parents that Foodland donations can also go to Ilima and Ewa Makai bands.

Jason stated that Boosters have received a donation check from Robert and Leilani Yu in the amount of \$688. Board agreed to earmark these funds for a fun bonding activity for band students. Jason will send a thank you letter and tax charitable donation info out. Abby will forward the Yu's email address to Matt and Scott so that they can also acknowledge donation.

Matt and Scott will send Jason a list of needed supplies that the Boosters will purchase. Directors stated they are set with sheet music. Jason reiterated to band directors that board is here to support them in any way and for them to let us know how we can best assist them and the program.

Board decided to make the band black polo shirts available for purchase. Jason will locate a sizing chart to send out with order form. Would also like to keep a back stock of various sizes available. Polo shirt will be worn for video recordings for uniformity.

Heather stated that Lisa Andrade gave Matt fabric measurements for bell covers, need to purchase fabric and supplies and then start making them. So far, there are enough volunteers to help. Will update if more manpower is needed.

Discussed posting donation thank you's with names/sponsors on our website. Will not post donation amounts. Jason will verify with the Yu's if this is ok with them before we post.

Board would like members to keep thinking of fun bonding activities for students. Matt and Scott stated that leadership will hold presentations on Fridays for bonding and they will also talk to leadership about making an effort to include our new freshman and help them to get to know one another. They will also reiterate that all activities must be held in a professional manner.

Board decided to not renew Amazon Prime, until needed. Cost is \$120 and can be restarted at any time. This account is not affiliated with our Amazon Smile account. Abby will promote Smile on Website and Facebook.

Board decided to meet again next **Wednesday, September 2, 2020 at 6:30pm.**

Meeting adjourned at 7:12pm.

