



JCHS BAND BOOSTERS, INC.

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James Campbell High School Band Boosters Executive Board Meeting Minutes

Friday, October 30, 2020 6:30pm.

Via Zoom

Present: Matthew Yamada, Band Director Barbara Valona, Band Support
 Scott Eriksen, Band Director Lisa Andrade, Parent Member
 Jason Higashionna, President Nancy Lord, Secretary
 Heather Morgan, Vice President

Meeting called to order at 6:36pm.

It was noted that Abby could not make meeting, but will gather info tonight and send an email to her.

Matt stated that he has submitted the facilities use request to admin for Christmas Craft Fair 2021, waiting for a response. Barb suggested he inform admin of our virtual craft fair with the possibility of posting on school sites.

Matt requested funds for gift card (\$50) and possibly band polo shirt or school hat/shirt as a thank you to clinician assisting with band. Board approved. Jason stated he will locate code to access shirt storage. Boosters will provide band polos to Matt & Scott also.

Board determined vendor fee for fair will be \$20. Lisa stated she will reach out to vendors, but a letter needs to be drafted to send to them. Need to verify with Abby that she will be able to set up our website with links to vendor's websites (need website addresses and logos). Also determine how to categorize items. Would also like to post bingo prizes. Will need to take pictures and list a brief description of each item. Need to discuss how to accept payment, example PayPal, Venmo. Also need to determine how to remove an item from website once it is sold. Lisa suggested pushing three items each day from our prizes and each day push a specific vendor also.

Board determined online fair start date will be 11/21/20 (Sat) and end on 12/11/20 (Fri). Lisa will make sure the gifts are still available such as Jermaine's and Bodyfit. She will notify the vendors that we will feature a different vendor each day on the website. Each of our bingo prize items will be sold at 50% and will need to add on the shipping cost to the price, therefore no contact delivery. Need wording for donated items such as, "Mahalo to — — for your generous donation...", tag them if possible. Need to check with Abby about setting up a Band Booster Facebook and Instagram page to help promote fair.

Board discussed shirt sales to parents, students, and supporters. Directors suggested having students design a show shirt this year. Discussed the possibility of changing shirt design,

possibly adding a hat for purchase. Items not needed in the near future, board will revisit at a later date.

Board will advise when next meeting will be held, once member's availability has been determined.

Meeting adjourned at 7:55pm.