



JCHS BAND BOOSTERS, INC.

91-980 North Road, Ewa Beach, HI 96706

JAMES CAMPBELL HIGH SCHOOL BAND BOOSTERS EXECUTIVE BOARD MEETING MINUTES

Present: Delia Clark, President
Reina Angelo-Kukar, Vice-President
Malia Gonsalves, Band Support
Connor Weiss, Treasure

Andy Valencia, Chair Support
Cindy Sparks, Secretary
Nancy Lord, Media Coordinator

Monday, October 24, 2022 6:30pm at Kamakana Ali'i; meeting called to order at 6:29pm

1. Welcome – Call to order.

2. Executive Board Reports:

- a. President Report: Pass
- b. VP Report: Pass
- c. Secretary Report: Pass
- d. Treasurer Report: Pass

3. Old Business

- a. **MOTION:** Reina motions to approve the previous meeting minutes from 08 SEP, 12 SEP, and 10 OCT.
 - i. Second: Andy
 - ii. All in favor – 7; All opposed – 0
 - iii. Motion Passed

- b. Delia requested 12 months worth of bank records from the bank in order to prepare 2022 taxes; anticipates the account stayed under \$50K for 2022 and will maintain non-profit status

- i. **ACTION:** Delia and Conor will need to create an accounting system
- ii. **ACTION:** Moving forward all request for funds or reimbursement will be managed using a form which will need to be completed in advance
- iii. Reimbursed Directors \$1,500 For guest speaker Brain Kavolius-Matherne Workshop
- iv. Reimbursed Directors \$600 for synthesizer case construction
- v. Pending reimbursement to Directors totaling \$2,500 for the marching band field show drill pattern

- c. Color Guard expenses: \$1,364 in payment was collected; \$1K still not paid

1. **ACTION:** Paper invoices will go out to all overdue payment accounts
2. **ACTION:** Request for Color Guard permanent representation with the executive board

- d. **ACTION:** Need to streamline the food orders for students in order to account for money transfers

- e. Band/CG will not be participating in the Kapolei/Campbell Football game on 28 OCT

- f. 05 NOV Kamahameha School Competition



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i. **MOTION:** Malia motions to rent a box truck with lift for approximately \$430 and panel van for approximately \$233 on 05 NOV, 10 NOV, and 12 NOV

1. Second: Connor
2. All in favor – 7 ; All opposed – 0
3. Motion Passed

ii. Will need 8-10 Chaperones for equipment management

g. **ACTION:** Coordinate a dress rehearsal and provide Seniors with the Senior pins on or before the 05 NOV competition; potentially Thursday, 27 OCT, or Wednesday 02 NOV

h. Honolulu City Lights parade on 02 DEC

i. Ewa Beach holiday parade on 17 DEC

j. Fundraising:

i. Judy will coordinate a Panda Express Night on 04 NOV

ii. Pending a date for a McDonalds fundraiser

iii. Movie Night: Delia will contact Pookea Elementary for space availability on 16 DEC

iv. Saber Market: need to coordinate a booth fundraiser on 17 DEC

k. Marching Banner cost estimate is \$300-\$2K; Reina will research options/manufactures

l. Pending student designed show shirt for additional uniform item at lowest cost point available

4. New Business – No new business for this session

5. Committee Reports:

a. Communications Committee (Delia) – Pass

b. Fundraising Committee (All) – Pass

c. Volunteer Committee (Reina) – Will continue to use Signup Genius for all events; more volunteers than usual will be requested for upcoming events

d. Uniform Committee (Delia) – Pass

6. Announcements, Next Meeting Date, Adjournment

a. Next meeting: November 07, 5:30 pm, in Band Room

b. Meeting adjourned at 7:28pm